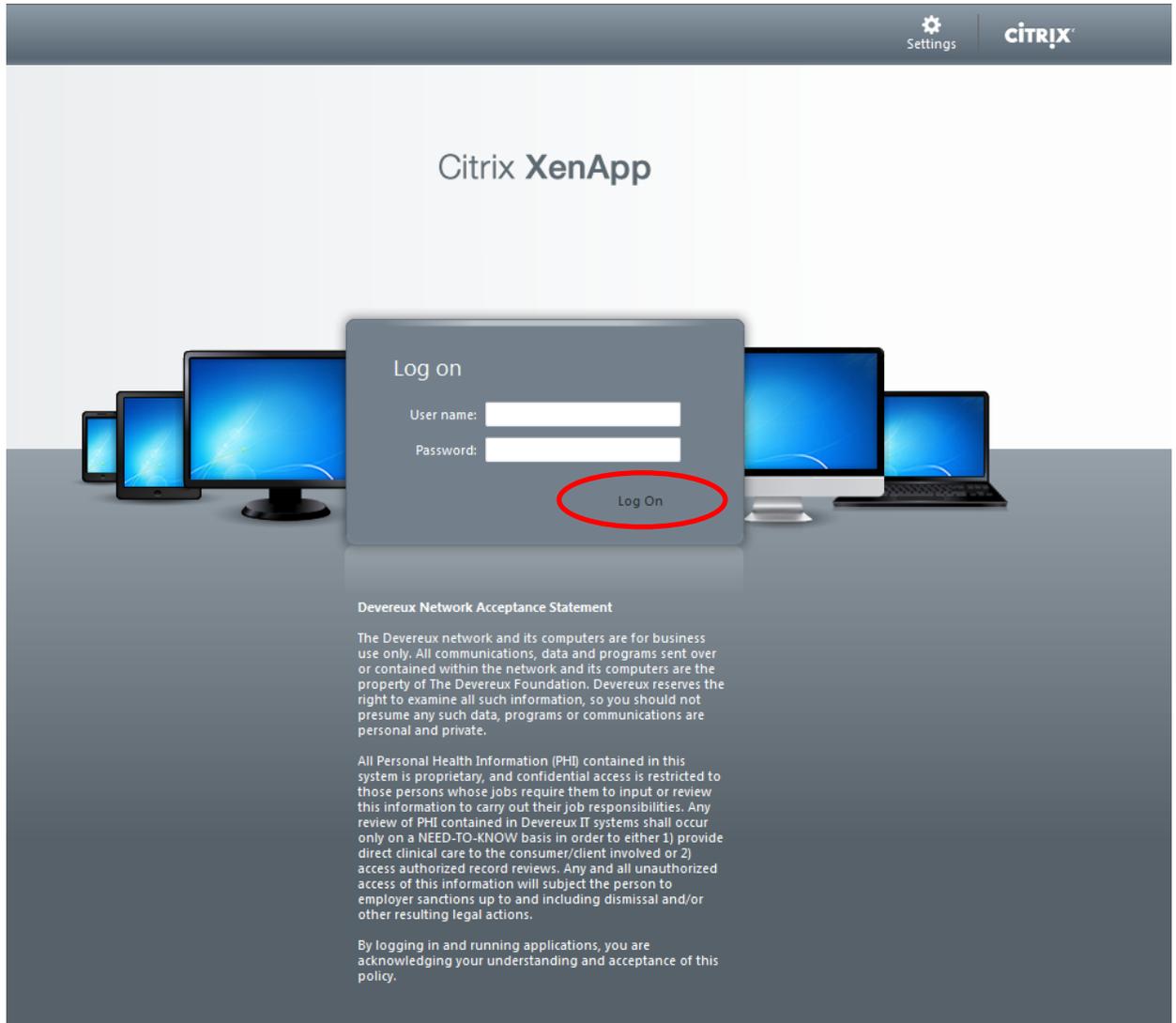


Changing your password on the Citrix website:

1. Go to: <https://remote.devereux.org/Citrix/XenApp/auth/login.aspx>
2. Enter your username and password and click “Log On”



3. Changing your Citrix password

- a. If the Helpdesk has reset your password to the website, you will need to change the password to access you applications without any issues. Please keep in mind that this is the same password when logging onto Devereux pc's at the campus. Please follow the steps below to change your Citrix password. Also, as all centers move to the Outlook email program, this program will share the same password as well.
4. On the top-right hand corner, click the “Settings” button

Unable to launch applications? - [INSTALL CITRIX RECEIVER](#)

Try out Devereux's new app portal: [DevereuxApps - cloud.devereux.org](#)

Get more information on "DevereuxApps" and how to configure your iPhone, iPad, Android, Chromebook or other mobile device: [DevereuxApps Getting Started Guide](#).

Friendly Reminders:

- Application sessions disconnect if left idle for 2 hours.
- You have 2 additional hours to reconnect to a disconnected session before it logs off. Simply click the icon.
- Always save your work frequently to the G: drive or M: drive!

Devereux Help Desk: 800-969-4310

Main Select view:

 Corporate HelpDesk	 Fortis	 Kronos	 LAN Admin	 1 - INSTALL CITRIX RECEIVER	 2 - MOBILE DEVICE CONFIGURATION	 ADM - Arizona
 ADM - Colorado	 ADM - Florida	 ADM - Houston TX	 ADM - PA CBHS	 ADM - Victoria TX	 Archive	 Best Practices Wiki
 CMHC - Prod	 CMHC - Test	 CMHC Download Report	 CYBER - formerly ABSolute-	 Cyborg - Raven - Time Entry Producti...	 Data Warehouse Login Page	 ECET 2007 Prod
 ECET 2007 Prod 2	 FileZilla	 FootPrints - HelpDesk	 GroupWise WebAccess	 Gwise Messenger	 HP Login Prod	 Hyperion Pillar - Instance 1
 Hyperion Pillar - Instance 2	 Hyperion Pillar - Instance 3	 Hyperion Pillar - Instance 4	 Internet Explorer	 Learning Portal	 Microsoft Access	 Microsoft Excel
						

5. On the Settings page, click the "change password" button.

Logged on as: cparamor Settings Log Off CITRIX

Settings Save Cancel

 **General**
Configure settings that are applied across the whole Web site

Language: English

Show Hints (Full Graphics only)

Return to the last folder visited [?](#)

Logon behavior Reconnect at logon: Disconnected sessions only [?](#)

Configure the behavior of the Reconnect button Reconnect: All active and disconnected sessions [?](#)

 **Password**
Change password

Change Password

Save Cancel

6. On the change password page, enter the following in the old/new/confirm password fields:
 - a. Old password: *password you used to log into this website*
 - b. New password: *new password you would like to use* (suggested # of characters: 8. **NOTE:** You cannot use a previously-used password!!)
 - c. Confirm password: *the 'new' password*
 - d. When finished, click OK.

CITRIX

Change Password

Consult your help desk or corporate security policy to learn about your company's password guidelines.

Old password:

New password:

Confirm password:

OK Cancel

7. Once your password has been changed, click OK.

Change Password

Your password has been changed.



8. You will then be brought back to the Settings page. Click 'Save'.

A screenshot of the Citrix Settings page. At the top, a dark header bar contains the text "Logged on as: cparamor" on the left, and "Settings", "Log Off", and the Citrix logo on the right. Below the header, the page title "Settings" is on the left, and a "Save" button (circled in red) and a "Cancel" button are on the right. The main content area is divided into sections. The "General" section includes a description "Configure settings that are applied across the whole Web site" and several settings: "Language" set to "English", "Show Hints (Full Graphics only)" checked, "Return to the last folder visited" checked, "Reconnect at logon:" set to "Disconnected sessions only", and "Reconnect:" checked and set to "All active and disconnected sessions". The "Password" section includes a description "Change password" and a "Change Password" button. At the bottom right of the page, there are "Save" and "Cancel" buttons.

9. You will then be taken back to the main applications screen. Your password has been successfully reset. You will want to re-login to the website with the new password to confirm that the password was changed.